



**MODEL INSTITUTE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)**  
(Permanently Affiliated to the University of Jammu, NAAC 'A' Grade Accredited)

**MINUTES OF THE MEETING OF THE BOARD OF STUDIES**

**School of Management - MBA, BBA (Hons.), B.Com (Hons.), BA (Hons.) Economics**

**MEETING No.: 4**

**DATE: 15<sup>th</sup> October 2022, TIME: 3:00 PM**

The meeting was chaired by Prof. Ankur Gupta, Director MIET and was held in an online mode. At the outset Prof. Gupta welcomed all the members of the Board of Studies and provided a brief overview of the action taken on the resolutions of the last meeting. The agenda items along with their narration and relevant annexures were circulated to the members on 12<sup>th</sup> October 2022 over email and were subsequently transacted.

**Members present in the meeting:**

1.	<b>Prof. Ankur Gupta</b> <i>Director, MIET</i>	Chairperson
2.	<b>Prof. Vinay Chauhan</b> <i>Professor, The Business School, University of Jammu</i>	JU Nominee
3.	<b>Prof. A.K. Vashisht</b> <i>Professor, The Business School, Panjab University</i>	Expert Member
4.	<b>Mr. Ajay Khajuria</b> <i>Marketing Head, Airtel</i>	Corporate Member
5.	<b>Prof. B.C. Sharma</b> <i>Professor, School of Management, MIET</i>	Member
6.	<b>Dr. Sahil Sawhney</b> <i>Associate Professor, School of Management, MIET</i>	Member
7.	<b>Dr. Deeksha Singh</b> <i>Assistant Professor, School of Management, MIET</i>	Member
8.	<b>Dr. Parul Sharma</b> <i>Assistant Professor, School of Management, MIET</i>	Member
9.	<b>Dr. Ranju Katoch</b> <i>Assistant Professor, School of Management, MIET</i>	Member
10.	<b>Dr. Mohmad Mushtaq Khan</b> <i>Assistant Professor, School of Management, MIET</i>	Member
11.	<b>Ms. Navjeet Kaur</b> <i>Assistant Professor, School of Management, MIET</i>	Member
12.	<b>Dr. Mansi Gupta</b> <i>Assistant Professor, School of Management, MIET</i>	Member
13.	<b>Ms. Ranjana Singh Kanaria</b> <i>Assistant Professor, School of Management, MIET</i>	Member
14.	<b>Mr. Pawanjeet Singh Sasan</b> <i>Assistant Professor, School of Management, MIET</i>	Member
15.	<b>Mr. Satish Pathania</b> <i>Assistant Professor, School of Management, MIET</i>	Member
16.	<b>Ms. Diksha Mahajan</b> <i>Assistant Professor, School of Management, MIET</i>	Member



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17.	<b>Mr. Parveen Kumar Sharma</b> <i>Assistant Professor, School of Management, MIET</i>	Member
18.	<b>Ms. Aarushi Sharma</b> <i>Assistant Professor, School of Management, MIET</i>	Member
19.	<b>Ms. Minakshi</b> <i>Assistant Professor, School of Management, MIET</i>	Member
20.	<b>Ms. Sunanjita Mahajan</b> <i>Assistant Professor, School of Management, MIET</i>	Member
21.	<b>Mr. Rakesh Mohan Koul</b> <i>Assistant Professor and Head of the Department, Bachelor of Business Administration (Hons.) MIET</i>	Member
22.	<b>Ms. Gitika Sehgal</b> <i>Assistant Professor and Head of the Department, Bachelor of Commerce (Hons.) &amp; Bachelor of Arts (Hons.) Economics, MIET</i>	Member
23.	<b>Dr. Ankita Nanda</b> <i>Associate Professor and Head of the Department, School of Management, MIET</i>	Member Secretary

Note: Prof. A.S. Sidhu (The Business School, Guru Nanak Dev University) and Ms. Uvika Sudhran (Alumni) could not attend the meeting due to some other commitments.

**1. To confirm the minutes of the third meeting of the Board of Studies held on 28<sup>th</sup> March 2022.**

Resolved that the minutes of the 3<sup>rd</sup> meeting of the Board of Studies held on 28<sup>th</sup> March 2022 and circulated to all members on 15<sup>th</sup> April 2021 be confirmed.

**2. To formulate the curriculum/syllabi for 3<sup>rd</sup> and 4<sup>th</sup> semesters of the 3-year BBA (Hons.) program for the batch 2021-24.**

Resolved that the syllabi for 3<sup>rd</sup> and 4<sup>th</sup> semesters of the 3-year BBA (Hons.) program for the batch 2021-24 be endorsed to the Academic Council for its approval. The members appreciated the following aspects of the curriculum:

- a. Introduction of a lab course on Digital Marketing in the 3<sup>rd</sup> semester to train students on the practical aspects of Digital Marketing.
- b. Design Thinking Lab as Skill and Ability Enhancement course has been introduced in the 4<sup>th</sup> semester to equip students with fundamental design thinking principles and innovative problem-solving tools to address business challenges.



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- c. One non-credit course each including “Reading for Managers” and “Indian Constitution” has been introduced in the 3<sup>rd</sup> and 4<sup>th</sup> semesters respectively.
- d. Specialization courses in a) Digital Marketing b) Data Analytics and c) BFSI would be offered in the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> semesters as part of the Hons. Degree program through Coursera platform for the batch 2021-24. The institution has further established a tie-up with Coursera to offer unlimited access for the students on Coursera platform with well-defined learning paths including guided projects and industry certifications.

The semester wise course scheme along with percentage of curriculum changed in the courses are given below in Table 1 and Table 2:

S. No	Course Code	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Sessional	Final Exam	Total	
1	BBA-301	Business Law	Core	5	5	0	0	20	80	100	100%
2	BBA-302	Organizational Behavior	Core	5	5	0	0	20	80	100	100%
3	BBA-303	AI for Managers	Core	5	5	0	0	20	80	100	100%
4	BBA-304	Marketing Management	Core	5	5	0	0	20	80	100	100%
5	SAE-306	Digital Marketing Lab	Skill and Ability Enhancement	2	0	0	2	50	-	50	100%
6	NCC-301	Reading for Managers	NCC	0	0	0	2	-	-	S/NS	100%
7	DSE-ITA / DM / BFSI - 301	Specialization Course*	MOOC	5	0	0	0	20	80	100	100%
<b>Total</b>				29*	20	0	4	150	400	550	

Table 1: Course Scheme of 3<sup>rd</sup> Semester BBA (Hons.)

\*\*\* Note: Summer Internship Credits/Marks are also added in this semester’s marksheet

**Specialization Course\***

Course Code	Specialization Course	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
							Mid-Semester	End-Semester	Total	
MDC-DM/D A/BFSI-301	Digital Marketing Data Analytics BFSI	MOOC	5	5	0	0	20	80	100	100%



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S. No	Course Code	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Sessional	Final Exam	Total	
1	BBA-401	Business Ethics and Corporate Governance	Core	5	5	0	0	20	80	100	100%
2	BBA-402	Entrepreneurship Development	Core	5	5	0	0	20	80	100	100%
3	BBA-403	Financial Management	Core	5	5	0	0	20	80	100	100%
4	BBA-404	Public Relations & Corporate Image	Core	5	5	0	0	20	80	100	100%
5	SAE-405	Design Thinking Lab	Skill and Ability Enhancement	2	0	0	2	50	-	50	100%
6	NCC-401	Indian Constitution	NCC	0	2	0	0	-	-	S/NS	100%
7	DSE-ITA / DM / BFSI- 401	Specialization Course/MOOC	MOOC	5	0	0	0	20	80	100	100%
<b>Total</b>				27	22	0	2	150	400	550	

Table 2: Course Scheme of 4<sup>th</sup> Semester BBA (Hons.)

\*\* \* Note: Summer Internship Credits/Marks are also added in this semester's marksheet  
**Specialization Course\***

Course Code	Specialization Track	Course Type	C d	L	T	P	Marks			% age Change in the Syllabus
							Mid-Semester	End-Semester	Total	
MDC-DM/DA/ BFSI-301	Digital Marketing Data Analytics BFSI	MOOC	5	5	0	0	20	80	100	100%

**3. To formulate the curriculum/syllabi for 3<sup>rd</sup> and 4<sup>th</sup> semesters of the 3-year B.Com (Hons.) program for the batch 2021-24.**

Resolved that the syllabi for 3<sup>rd</sup> and 4<sup>th</sup> semesters of the 3-year B.Com (Hons.) program for the batch 2021-24 be endorsed to the Academic Council for its approval.

The members appreciated the following aspects of the curriculum:

The Highlights of the curriculum include:

1. An advanced lab course on Tally has been introduced in the 3<sup>rd</sup> semester to train students to handle complete accounting, inventory, job costing, payroll processing in Tally.



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2. Design Thinking Lab as Skill and Ability Enhancement course has been introduced in the 4<sup>th</sup> semester to leverage fundamental design thinking principles and innovative problem-solving tools to address business challenges
3. One non-credit course each including “Reading for Managers” and “Indian Constitution” has been introduced in the 3<sup>rd</sup> and 4<sup>th</sup> semesters respectively.
4. Specialization courses in a) Digital Marketing b) Data Analytics and c) BFSI would be offered in the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> semesters as part of the Hons. Degree program through Coursera platform for the batch 2021-24. The institution has further established a tie-up with Coursera to offer unlimited access for the students on Coursera platform with well-defined learning paths including guided projects and industry certifications.

The semester wise course scheme along with percentage of curriculum changed in the courses are given below in Table 1 and Table 2:

S. No.	Course Code	Course Name	Course Type	Cd	L	T	P	Max. Marks	% age Change in the Syllabus
1	PRO-305	Internship -I	Minor Internship	2	0	0	0	50	100%

\*Note: Students are required to complete the professional industrial training/ internship during summer semester breaks.

S. No	Course Code	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Sessiona 1	Final Exam	Total	
1	BCOM-301	Cost Accounting	Core	5	5	0	0	20	80	100	100%
2	BCOM-302	Business Law	Core	5	5	0	0	20	80	100	100%
3	BCOM-303	Marketing Management	Core	5	5	0	0	20	80	100	100%
4	BCOM-304	Entrepreneurship Development	Core	5	5	0	0	20	80	100	100%
5	SAE-306	Advance Tally Lab	Skill and Ability Enhancement	2	0	0	2	50	-	50	100%
6	NCC-301	Reading for Managers	NCC	0	0	0	2	-	-	S/NS	100%
7	MDC-DM/DA/BF SI-301	Specialization Course*	MOOC	5	0	0	0	20	80	100	100%
<b>Total</b>				29*	20	0	4	200	400	600	

Table 3: Course Scheme of 3<sup>rd</sup> Semester B.Com (Hons.)

\*\* Note: Summer Internship Credits/Marks are also added in this semester’s marksheet

**Specialization Course\***



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Course Code	Specialization Track	Course Type	C d	L	T	P	Marks			% age Change in the Syllabus
							Mid-Semester	End-Semester	Total	
MDC-DM/DA/B FSI-301	Digital Marketing Data Analytics BFSI	MOOC	5	5	0	0	20	80	100	100%

S. No	Course Code	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Sessional	Final Exam	Total	
1	BBA-401	Business Ethics and Corporate Governance	Core	5	5	0	0	20	80	100	100%
2	BBA-402	Entrepreneurship Development	Core	5	5	0	0	20	80	100	100%
3	BBA-403	Financial Management	Core	5	5	0	0	20	80	100	100%
4	BBA-404	Public Relations & Corporate Image	Core	5	5	0	0	20	80	100	100%
5	SAE-405	Design Thinking Lab	Skill and Ability Enhancement	2	0	0	2	50	-	50	100%
6	NCC-401	Indian Constitution	NCC	0	2	0	0	-	-	S/NS	100%
7	DSE-ITA / DM / BFSI- 401	Specialization Course/MOOC	MOOC	5	0	0	0	20	80	100	100%
<b>Total</b>				27	22	0	2	150	400	550	

Table 4: Course Scheme of 4<sup>th</sup> Semester B.Com (Hons.)

\*\*\* Note: Summer Internship Credits/Marks are also added in this semester's marksheet  
**Specialization Course\***

Course Code	Specialization Track	Course Type	C d	L	T	P	Marks			% age Change in the Syllabus
							Mid-Semester	End-Semester	Total	
MDC-DM/DA/B FSI-301	Digital Marketing Data Analytics BFSI	MOOC	5	5	0	0	20	80	100	100%

- 4. To formulate the curriculum/syllabi for 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 4-year BBA (Hons.) program under the NEP as per the curriculum framework prescribed by University of Jammu for the batch 2022 and onwards.**

Resolved that the syllabi for 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 4-year BBA (Hons.) program under the NEP as per the curriculum framework prescribed by University of Jammu for the batch 2022 and onwards be endorsed to the Academic Council for its approval after incorporating the following additions/amendments in the curriculum:



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<b>1<sup>st</sup> Semester</b>	
<b>Course Name &amp; Course Code</b>	<b>Suggestions from BoS</b>
Minor Stream (Courses) <ul style="list-style-type: none"> <li>● Introduction to Goods and Service Tax (GST)</li> <li>● Introduction to IT</li> <li>● Introduction to Microeconomics</li> </ul>	To avoid repetition of nomenclature make changes with terms like Essentials / Basics /Fundamentals.  The following changes have been made in the nomenclature of courses : <ul style="list-style-type: none"> <li>a) Introduction to Goods and Service Tax (GST) is renamed as Goods and Service Tax (GST)</li> <li>b) Introduction to IT is renamed as Foundations of IT</li> <li>c) Introduction to Microeconomics is renamed as Microeconomics</li> </ul>
<b>2<sup>nd</sup> Semester</b>	
Minor Stream (Courses) <ul style="list-style-type: none"> <li>● Introduction to Banking Ecosystem</li> <li>● Introduction to Macroeconomics</li> </ul>	To avoid repetition of nomenclature make changes with terms like Essentials / Basics /Fundamentals.  The following changes have been made : <ul style="list-style-type: none"> <li>a) Introduction to Banking Ecosystem is renamed as Fundamentals of Banking EcoSystem</li> <li>b) Introduction to Microeconomics is renamed as Macroeconomics</li> </ul>
UGVAC-206 Indian Knowledge System	To add or introduce- Jammu history, culture, heritage & Tourism  A unit regarding the same has been included in the curriculum
Minor Stream (Courses) BCMMI 207 - C Indian Legal System	To add Cyber and IT Laws in the curriculum.  It was decided that these topics would be covered in the courses offered during the subsequent semesters.

The changes have been incorporated and appended as **Annexure I** and the detailed modified curriculum is attached as **Annexure II**.

The members appreciated the following aspects of the proposed curriculum:

1. Principles of Management & Business Mathematics and Statistics have been introduced in the 1<sup>st</sup> and 2<sup>nd</sup> semester respectively as foundational courses as part of the major stream.



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2. The provision to choose minor streams from four different streams including Commerce, Information Technology, Economics and Law has been made in the curriculum. The students would be required to choose one stream at the start of the 1<sup>st</sup> semester and further undertake 8 courses including 1 in each semester during the entire duration of the program from the chosen stream. The following courses under each stream have been introduced in the first two semesters:

<b>Stream</b>	<b>1<sup>st</sup> Semester Course</b>	<b>2<sup>nd</sup> Semester Course</b>
Commerce	Goods and Service Tax (GST)	Fundamentals of Banking Ecosystem
Information Technology	Foundations of IT	Business Analysis for RPA
Economics	Microeconomics	Macroeconomics
Law	Jurisprudence	Indian Legal System

3. A non-credit course on Induction Training has been included in the first semester to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self-exploration.
4. Courses on Business Environment & Sustainability and Human Psychology have been introduced as Multi-Disciplinary Courses in the 1<sup>st</sup> and 2<sup>nd</sup> semester respectively.
5. Courses including Business Communication and Corporate Etiquette & Personality Development have been introduced in the 1<sup>st</sup> and 2<sup>nd</sup> semester as Ability Enhancement Courses to develop soft skills as per the industry requirement.
6. Courses including Office Productivity Tools and Advanced Excel for Managers have been introduced in the 1<sup>st</sup> and 2<sup>nd</sup> semester as Skill Enhancement Courses to enable the students to develop IT skills.
7. The students would also take two value added courses in 1<sup>st</sup> and 2<sup>nd</sup> semester respectively to enable them to understand the requirements of Indian Knowledge System and Holistic Development. These courses include Indian Constitution, Sports & Fitness, Universal Human Value and Indian Knowledge System.





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The semester wise course scheme along with percentage of curriculum changed in those courses are given below in Table 5 and Table 6:

S. No.	Course Code	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Mid-Semester	End-Semester	Total	
1	BBAMJ-101	Principles of Management	Major	4	4	0	0	40	60	100	100%
2	UGMDC-102	Business Environment and Sustainability	Multi-disciplinary	3	3	0	0	40	60	100	100%
3	UGAEC-103	Business Communication	Ability Enhancement	3	3	0	0	40	60	100	100%
4	UGSEC-104	Office Productivity Tools	Skill Enhancement	2	0	0	4	50	-	50	100%
5	UGVAC-105	Indian Constitution	Value Added Course	2	2	0	0	50	-	50	100%
6	UGVAC-106	Sports and Fitness	Value Added Course	2	1	0	2	50	-	50	100%
7	BBAMI-107	Minor**	Minor	4	4	0	0	40	60	100	100%
8	UGNCC-108	Induction Training	NCC	-	-	-	-	-	-	S / NS	100%
<b>Total</b>				20	17	-	6	310	240	550	

Table 5: Course Scheme of 1<sup>st</sup> Semester BBA (Hons.) Department

\*Note: S=Satisfactory, NS=Not Satisfactory

**Minor Stream**

Course Code	Minor Stream	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Mid-Semester	End-Semester	Total	
BBAMI 107 (A)	Commerce	Goods and Service Tax (GST)	Minor	4	4	0	0	40	60	100	100%
BBAMI 107 (B)	Economics	Microeconomics	Minor	4	4	0	0	40	60	100	100%
BBAMI 107 (C)	Law	Jurisprudence	Minor	4	4	0	0	40	60	100	100%
BBAMI 107(D)	IT	Foundations of IT	Minor	4	4	0	0	40	60	100	100%
<b>Total</b>								<b>40</b>	<b>60</b>	<b>100</b>	

S. No.	Course Code	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Mid-Semester	End-Semester	Total	
1	BBAMJ-201	Business Mathematics and Statistics	Major	4	4	0	0	40	60	100	100%



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2	UGMDC-202	Human Psychology	Multidisciplinary	3	3	0	0	40	60	100	100%
3	UGAEC-203	Corporate Etiquette and Personality Development	Ability Enhancement Course	3	3	0	0	40	60	100	100%
4	UGSEC-204	Advanced Excel for Managers	Skill Enhancement Course	2	1	0	2	50	-	50	100%
5	UGVAC-205	Universal Human Values	Value Added Course	2	2	0	0	50	-	50	100%
6	UGVAC-206	Indian Knowledge System	Value Added Course	2	2	0	0	50	-	50	100%
7	BBAMI-207	Minor**	Minor	4	4	0	0	40	60	100	100%
<b>Total</b>				20	19	0	2	310	240	550	

Table 6: Course Scheme of 2<sup>nd</sup> Semester BBA (Hons.) Department

**Minor Stream**

Course Code	Minor Stream	Course Name	Course Type	C d	L	T	P	Marks			% age Change in the Syllabus
								Mid-Semester	End Semester	Total	
BBAMI-207 (A)	Commerce	Fundamentals of Banking Ecosystem	Minor	4	4	0	0	40	60	100	100%
BBAMI-207(B)	Economics	Macroeconomics	Minor	4	4	0	0	40	60	100	100%
BBAMI-207(C)	Law	Indian Legal System	Minor	4	4	0	0	40	60	100	100%
BBAMI-207(D)	Information Technology	Business Analysis for RPA	Minor	4	4	0	0	40	60	100	100%

**5. To formulate the curriculum/syllabi for 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 4-year B.Com (Hons.) program under the NEP as per the curriculum framework prescribed by University of Jammu for the batch 2022 and onwards.**

Resolved that the syllabi for 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 4-year B.Com (Hons.) program under the NEP as per the curriculum framework prescribed by University of Jammu for the batch 2022 and onwards be endorsed to the Academic Council for its approval after incorporating the following additions/amendments in the curriculum:



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<b>1<sup>st</sup> Semester</b>	
<b>Course Name &amp; Course Code</b>	<b>Suggestions from BoS</b>
Minor Stream (Courses) <ul style="list-style-type: none"> <li>● Introduction to IT</li> <li>● Introduction to Microeconomics</li> </ul>	To avoid repetition of nomenclature and change “Introduction” with Essentials / Basics / Fundamentals.  The following changes have been made : <ul style="list-style-type: none"> <li>a) Introduction to IT is renamed as Foundations of IT</li> <li>b) Introduction to Microeconomics is renamed as Microeconomics</li> </ul>
<b>2<sup>nd</sup> Semester</b>	
Minor Stream (Courses) <ul style="list-style-type: none"> <li>● Introduction to Macroeconomics</li> </ul>	To avoid repetition of nomenclature make changes with terms like Essentials / Basics / Fundamentals.  The following changes have been made : <ul style="list-style-type: none"> <li>a) Introduction to Macroeconomics is renamed as Macroeconomics</li> </ul>
UGVAC-206 Indian Knowledge System	To add or introduce- Jammu history, culture, heritage & Tourism  A unit regarding the same has been included in the curriculum

The changes have been incorporated and appended as **Annexure III** and the detailed modified curriculum is attached as **Annexure IV**.

The members however appreciated the various aspects of the proposed curriculum.

The highlights of the proposed curriculum are:

1. Business Mathematics & Statistics and Introduction to Financial Accounting have been introduced in the 1<sup>st</sup> and 2<sup>nd</sup> semester respectively as foundational courses as part of the major stream.
2. The provision to choose minors from four different streams including Management, Information Technology, Economics and Law has been made in the curriculum. The students would be required to choose one stream at the start of the 1<sup>st</sup> semester and further undertake 8 courses including 1 in each semester during the entire duration of the program from the chosen stream. The following courses under each stream have been introduced in the first two semesters:



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<b>Stream</b>	<b>1<sup>st</sup> Semester Course</b>	<b>2<sup>nd</sup> Semester Course</b>
Management	Business Ethics	Principles of Management
Information Technology	Foundations of IT	Business Analysis for RPA
Economics	Microeconomics	Macroeconomics
Law	Jurisprudence	Indian Legal System

3. A non-credit course on Induction Training has been included in the first semester to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self-exploration.
4. Courses on Business Environment & Sustainability and Human Psychology have been introduced as Multi-Disciplinary Courses in the 1<sup>st</sup> and 2<sup>nd</sup> semester respectively.
5. Courses including Business Communication and Corporate Etiquette & Personality Development have been introduced in the 1<sup>st</sup> and 2<sup>nd</sup> semester as Ability Enhancement Courses to develop soft skills as per the industry requirement.
6. Courses including Office Productivity Tools and Advanced Excel for Managers have been introduced in the 1<sup>st</sup> and 2<sup>nd</sup> semester as Skill Enhancement Courses to enable the students to develop IT skills.
7. The students would also take two value added courses in 1<sup>st</sup> and 2<sup>nd</sup> semester respectively to enable them to understand the requirements of Indian Knowledge System and Holistic Development. These courses include Indian Constitution, Sports & Fitness, Universal Human Value and Indian Knowledge System.

The semester wise course scheme along with percentage of curriculum changed in those courses are given below in Table 7 and Table 8:



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S. No.	Course Code	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Sessional	Final Exam	Total	
1	BCMMJ-101	Business Mathematics & Statistics	Major	4	4	0	0	40	60	100	100%
2	UGMDC-102	Environment and Sustainability	Multidisciplinary	3	3	0	0	40	60	100	100%
3	UGAECC-103	Business Communication	AEC	3	3	0	0	40	60	100	100%
4	UGSEC-104	Office Productivity Tools	SEC	2	0	0	4	50	-	50	100%
5	UGVAC-105	Indian Constitution	VAC	2	2	0	0	50	-	50	100%
6	UGVAC-106	Sports & Fitness	VAC	2	1	0	2	50	-	50	100%
7	BCMMI-107	Minor**	Minor	4	4	0	0	40	60	100	100%
8	UGNCC-108	Induction Training	Non-Credit Course	0	0	0	0	-	-	S/NS*	100%
Total				20	20			310	240	550	

Table 7: Course Scheme of 1<sup>st</sup> Semester B.Com (Hons.)

\*Note: S=Satisfactory, NS=Not Satisfactory

**Minor Stream**

Course Code	Minor Stream	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Mid-Semester	End-Semester	Total	
BCMMI 107 (A)	Management	Business Ethics	Minor	4	4	0	0	40	60	100	100%
BCMMI 107 (B)	Economics	Microeconomics	Minor	4	4	0	0	40	60	100	100%
BCMMI 107 (C)	Law	Jurisprudence	Minor	4	4	0	0	40	60	100	100%
BCMMI 107(D)	IT	Foundations of Information Technology	Minor	4	4	0	0	40	60	100	100%
Total								40	60	100	



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S. No.	Course Code	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Sessional	Final Exam	Total	
1	BCMMJ-201	Fundamentals of Financial Accounting	Major	4	4	0	0	40	60	100	100%
2	UGMDC-202	Human Psychology	Multi-disciplinary	3	3	0	0	40	60	100	100%
3	UGAECC-203	Corporate Etiquette and Personality Development	AEC	3	3	0	0	40	60	100	100%
4	UGSEC-204	Advanced Excel for Managers	SEC	2	1	0	2	50	-	50	100%
5	UGVAC-205	Universal Human Values	VAC	2	2	0	0	50	-	50	100%
6	UGVAC-206	Indian Knowledge System	VAC	2	2	0	0	50	-	50	100%
7	BCMMI-207	Minor**	Minor	4	4	0	0	40	60	100	100%
Total								310	240	550	

Table 8: Course Scheme of 2<sup>nd</sup> Semester B.Com (Hons.)

**Minor Stream**

Course Code	Minor Stream	Course Name	Course Type	C d	L	T	P	Marks			% age Change in the Syllabus
								Mid-Se mester	End-Se mester	Total	
BCMMI 207 (A)	Management	Principles of Management	Minor	4	4	0	0	40	60	100	100%
BCMMI 207 (B)	Economics	Macroeconomics	Minor	4	4	0	0	40	60	100	100%
BCMMI 207 (C)	Law	Indian Legal System	Minor	4	4	0	0	40	60	100	100%
BCMMI 207(D)	IT	Business Analysis for RPA	Minor	4	4	0	0	40	60	100	100%
Total								40	60	100	

- 6. To formulate the curriculum/syllabi for 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 4-year BA (Hons.) Economics program under the NEP as per the curriculum framework prescribed by University of Jammu for the batch 2022 and onwards.**

Resolved that the syllabi for 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 4-year BA (Hons.) Economics program under the NEP as per the curriculum framework prescribed by University of Jammu for the batch 2022 and onwards be endorsed to the Academic Council for its approval after incorporating the following additions/amendments in the curriculum:



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1 <sup>st</sup> Semester	
Course Name & Course Code	Suggestions from BoS
Minor Stream (Courses) <ul style="list-style-type: none"><li>• Introduction to Financial Accounting</li><li>• Introduction to IT</li></ul>	To avoid repetition of nomenclature make changes with terms like Essentials / Basics /Fundamentals.  The following changes have been made :  a) Introduction to Financial Accounting is renamed as Fundamentals of Financial Accounting b) Introduction to IT is renamed as Foundations of IT
2 <sup>nd</sup> Semester	
Minor Stream (Courses) <ul style="list-style-type: none"><li>• Introduction to Banking Ecosystem</li></ul>	To avoid repetition of nomenclature make changes with terms like Essentials / Basics /Fundamentals.  The following changes have been made :  a) Introduction to Banking EcoSystem is renamed as Fundamentals of Banking Ecosystem.
UGVAC-206 Indian Knowledge System	To add or introduce- Jammu history, culture, heritage & Tourism  A unit regarding the same has been included in the curriculum

The changes have been incorporated and appended as **Annexure V** and the detailed modified curriculum is attached as **Annexure VI**.

The members however appreciated the various aspects of the proposed curriculum.

The highlights of the proposed curriculum are:

1. Mathematical Methods and Business Statistics for Economics and Introduction to Microeconomics have been introduced in the 1<sup>st</sup> and 2<sup>nd</sup> semester respectively as foundational courses as part of the major stream.
2. The provision to choose minors from four different streams including Commerce, Information Technology, Management and Law has been made in the curriculum. The students would be required to choose one stream at the start of the 1<sup>st</sup> semester and further undertake 8 courses including 1 in each semester during the entire duration of the program from the chosen stream. The following courses under each stream have been introduced in the first two semesters:



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<b>Stream</b>	<b>1<sup>st</sup> Semester Course</b>	<b>2<sup>nd</sup> Semester Course</b>
Commerce	Fundamentals of Financial Accounting	Fundamentals of Banking Ecosystem
Information Technology	Foundations of IT	Business Analysis for RPA
Management	Business Ethics	Principles of Management
Law	Jurisprudence	Indian Legal System

3. A non-credit course on Induction Training has been included in the first semester to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members, and expose them to a sense of larger purpose and self-exploration.
4. Courses on Business Environment & Sustainability and Human Psychology have been introduced as Multi-Disciplinary Courses in the 1<sup>st</sup> and 2<sup>nd</sup> semester respectively.
5. Courses including Business Communication and Corporate Etiquette & Personality Development have been introduced in the 1<sup>st</sup> and 2<sup>nd</sup> semester as Ability Enhancement Courses to develop soft skills as per the industry requirement.
6. Courses including Office Productivity Tools and Advanced Excel for Managers have been introduced in the 1<sup>st</sup> and 2<sup>nd</sup> semester as Skill Enhancement Courses to enable the students to develop IT skills.
7. The students would also take two value added courses in 1<sup>st</sup> and 2<sup>nd</sup> semester respectively to enable them to understand the requirements of Indian Knowledge System and Holistic Development. These courses include Indian Constitution, Sports & Fitness, Universal Human Value and Indian Knowledge System.

The semester wise course scheme along with percentage of curriculum changed in those courses are given below in Table 9 and Table 10:





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S. No.	Course Code	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Sessional	Final Exam	Total	
1	BAEMJ-101	Mathematical Methods and Business Statistics for Economics	Major	4	4	0	0	40	60	100	100%
2	UGMDC-102	Environment and Sustainability	Multidisciplinary	3	3	0	0	40	60	100	100%
3	UGAEC-103	Business Communication	AEC	3	3	0	0	40	60	100	100%
4	UGSEC-104	Office Productivity Tools	SEC	2	0	0	4	50	-	50	100%
5	UGVAC-105	Indian Constitution	VAC	2	2	0	0	50	-	50	100%
6	UGVAC-106	Sports & Fitness	VAC	2	1	0	2	50	-	50	100%
7	BAEMI-107	Minor**	Minor	4	4	0	0	40	60	100	100%
8	UGNCC-108	Induction Training	Non-Credit Course	0	0	0	0	-	-	S/NS*	100%
Total				20	20			310	240	550	

Table 9: Course Scheme of 2<sup>nd</sup> Semester BA (Hons.) Economics

\*Note: S=Satisfactory, NS=Not Satisfactory

**Minor Stream**

Course Code	Minor Stream	Course Name	Course Type	Cd	L	T	P	Marks			% age Change in the Syllabus
								Mid-Se mester	End-Se mester	Total	
BAEMI 107 (A)	Management	Business Ethics	Minor	4	4	0	0	40	60	100	100%
BAEMI 107 (B)	Commerce	Fundamentals of Financial Accounting	Minor	4	4	0	0	40	60	100	100%
BAEMI 107 (C)	Law	Jurisprudence	Minor	4	4	0	0	40	60	100	100%
BAEMI 107(D)	IT	Foundations of Information Technology	Minor	4	4	0	0	40	60	100	100%
Total								40	60	100	



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S. No.	Course Code	Course Name	Course Type	C	d	L	T	P	Marks			% age Change in the Syllabus
									Sessional	Final Exam	Total	
1	BAEMJ-201	Microeconomics	Major	4	4	0	0		40	60	100	100%
2	UGMDC-202	Human Psychology	Multi-disciplinary	3	3	0	0		40	60	100	100%
3	UGAEC-203	Corporate Etiquette and Personality Development	AEC	3	3	0	0		40	60	100	100%
4	UGSEC-204	Advanced Excel for Managers	SEC	2	1	0	2		50	-	50	100%
5	UGVAC-205	Universal Human Values	VAC	2	2	0	0		50	-	50	100%
6	UGVAC-206	Indian Knowledge System	VAC	2	2	0	0		50	-	50	100%
7	BAEMI-207	Minor**	Minor	4	4	0	0		40	60	100	100%
Total						20			310	240	550	

Table 10: Course Scheme of 2<sup>nd</sup> Semester BA (Hons.) Economics

**Minor Stream**

Course Code	Minor Stream	Course Name	Course Type	C	d	L	T	P	Marks			% age Change in the Syllabus
									Mid-Semester	End-Semester	Total	
BAEMI 207 (A)	Management	Principles of Management	Minor	4	4	0	0		40	60	100	100%
BAEMI 207 (B)	Commerce	Fundamentals of Banking Ecosystem	Minor	4	4	0	0		40	60	100	100%
BAEMI 207 (C)	Law	Indian Legal System	Minor	4	4	0	0		40	60	100	100%
BAEMI 207(D)	IT	Business Analysis for RPA	Minor	4	4	0	0		40	60	100	100%
Total									40	60	100	

The meeting concluded with a vote of thanks.

**Prof. Ankur Gupta**

**Director, MIET**

Copy to:

- Esteemed members of the BoS - School of Management.
- AR, MIET for putting up the recommendations of the BoS to the Academic Council.
- Office Copy.